



We Add To Your Success

### Digital Signature Form

Please complete this form according to instructions and return it by mail to Argent Payroll at the address below. **This form cannot be faxed.**

This form is used to supply us with 3 samples of up to two signatures. These signatures are used to digitally sign reports that are filed with taxing agencies as well as payroll checks and tax checks. There is no additional charge for this service.

Provide 3 samples of the same signature, taking care to stay well within the boxes. A second signature should be provided only when two signatures are needed for checks.

Only persons authorized to sign checks and tax forms should provide samples.

**Please use a Black Medium Point roller ball or felt tip pen.**

Signature # 1

Three stacked rectangular boxes for signature #1.

Signature # 2

Three stacked rectangular boxes for signature #2.

Please Print Name for Signature # 1

\_\_\_\_\_

Please Print Name for Signature # 2

\_\_\_\_\_

**Do not FAX this form. We need the original signature.**

170 New Camellia Blvd. Suite 120  
Covington, LA 70433  
985 845-8828  
Fax: 985 845-7297  
General Mailbox: payroll@argentpayroll.com